



## MEETING MINUTES

May 24, 2016

7:30 PM

Approved

In Attendance: B. Watts, Chairman, H. Harper, Member, D. Carlson, Member, M. Brown, Authority Administrator, Michael Knouse, P.E. and Katie Cirone, EIT, ARRO Consulting, Inc.

### Call to Order

B. Watts called the meeting to order at 7:33 PM.

### Approval of Minutes

D. Carlson made a motion to approve the minutes as submitted. H. Harper seconded. It was so moved.

### Approval of Payments

Following several questions and a brief discussion, a motion was made by H. Harper to approve the payments listed. D. Carlson seconded. It was so moved. D. Carlson then moved to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer for April 2016. H. Harper seconded the motion. After a brief discussion and several comments it was so moved.

### Treatment and Capacity Purchase – Discussion

The Authority adjourned into an Executive Session at 7:48 PM to discuss legal matters. Following a brief Executive Session, the Authority reconvened at 8:00 PM.

Bob Fetters, his attorney from Riley Riper Hollin and Colagreco (RRHC) and Andrew Semon from Toll Brothers asked several questions about the Authority's intent to purchase additional capacity. M. Brown and B. Watts advised it was the Authority's practice to introduce a subject one month and seek approval the next. B. Watts stated it was his expectation the Authority would approve the purchase at the June meeting of the Authority.

At this time, Andrew Semon from Toll Brothers and the attorney from RRHC left. Mr. Fetters remained.

### Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three administration reports and the facility maintenance report and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update on the Phase II Sewer Expansion Project and shared some common issues relative to utility service and the concerns of residents within the construction area.

M. Brown reported that Fred Gunther wanted to connect his existing buildings along Route 100 and Park Road to the Route 100 System. He noted at the present time his discussions with Mr. Gunther earmarked a need for 3.5 EDUs. M. Brown noted it had been the Authority practice to approve connections of existing buildings within the DEP-approved Act 537 service area and that he had communicated that to the developer. H. Harper moved to approve the connection and the allocation of 3.5 EDUs to the existing buildings. D. Carlson seconded. It was so moved.

M. Brown then noted the low bidder for the lateral connection project was MG Property Management and Associates, LLC for a contract price of \$41,999.75. This project was for residents that granted rights-of-way/easements to the Municipal Authority. He requested the Board authorize an Intent-to-Award letter to be issued. H. Harper moved, seconded by D. Carlson to issue the letter. It was so moved.

M. Brown then noted the draft Operations and Management Agreement between the Township and Authority in the packet. He said that the Authority should send any comments they had to him for inclusion. He noted that he would ask the Board to approve the agreement at the June meeting. D. Carlson offered some select suggestions.

H. Harper then moved to accept the reports of the Authority Administrator as submitted. D. Carlson seconded the motion. It was so moved.

#### Open Session

Bob Fetters asked several questions regarding the approval of the Authority to purchase the additional disposal and treatment capacity. He asked for clarification on who was the deciding body - the Township or the Authority. M. Brown provided the clarification.

#### Next Meeting Date: June 28, 2016 – 7:30 p.m.

B. Watts noted the date and time of the next meeting of the Authority.

#### Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by D. Carlson to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator